

**GOVERNMENT OF ANDHRA PRADESH
FINANCE & PLANNING (FW.PC.I) DEPARTMENT**

Memo No.44004-A/972/A1

Dated: 8-3-1994.

Sub : Public Services - Recommendations of the Pay Revision Commissioner -
Revision of Pay Scales 1993 - Procedural Instructions - Audit of pay fixations of
employees - Instructions - Issued.

Ref : 1. G.O.(P). No. 162, fin & Plg (FW.PC.I) Dept., dt. 20-5-1993.
2. Memo No. 12437-A/295/A1/PC.I/93, dt. 4-6-1993 and 7-6-1993.
3. G.O.(P): No. 18, Fin&Plg (FW-PC-I) Dept., dt. 19-1-1994.

In the G.O. 1st cited, orders were issued revising the pay scales of the State Government employees as recommended by the Pay Revision Commissioner 1993 from 1-1-1993, with monetary benefit from 1-4-1993. Subsequently Government have entered into an agreement with the employees Associations on 17-12-1993 and among others, it was agreed to implement the Revised Pay Scales from 1-7-1992. In pursuance of the agreement, orders have been issued in the G.O. 3rd cited implementing the Revised Pay Scales from 1-7-1992.

2. In order to enable the Drawing Officer to fix the pay of the employees in accordance with the orders issued in G.O. 3rd cited, a proforma of the revised statement of pay fixation is communicated to all Heads of Departments and Departments of Secretariat. All the Heads of Departments may in turn communicate the proforma of the Statement of Pay fixation to all the Drawing Officers under their control.

3. Consequent on the implementation of the Andhra Pradesh Revised Scales of Pay 1993 from 1-7-1992, the options already exercised in terms of G.O. first cited have to be revised since the date of introduction of Revised Scales of Pay was changed from 1-1-1993 to 1-7-92. Therefore all the employees to whom the Andhra Pradesh Revised Scales of Pay Rules 1993 as amended in G.O. third cited apply shall exercise revised option in the form appended to the G.O. third cited, in quadruplicate and shall communicate to;

(a) the Head of the office (in which he/she is for the time being working) in the case of a Non-Gazetted Officer or a Gazetted Officer whose salary is drawn by the Head of the Office.

(b) the next superior officer, in the case of Head of the Office.

(c) the Pay & Accounts Officer, Hyderabad in the case of the head of the Department; and

(d) the Registrar, Andhra Pradesh High Court in the case of District and Sessions Judge.

4. The Officers who received the revised option form as per Para 3 above, shall on their receipt, prepare the pay fixation statement in the form appended.

5. The claims, in respect of Government employees, due to fixation in Revised Pay Scales 1993, shall be made in duplicate in the Establishment pay bill form and presented to the District Treasury Officer/Sub-Treasury Officer/ Pay and Accounts Officer, Hyderabad/Dist. Audit Officers, Local Fund Audit and Pay and Accounts Officers of Projects concerned along with pay fixation form in triplicate and the Service Register of the individual concerned with up to date entries. The bills should be super scribed in "red ink" as "claim for pay fixation arrears in the Revised Pay Scales of 1993/claim for pay re fixation arrears in the Revised Pay Scales of 1993 as a result of implementation from 1-7-1992". The claim shall be split up into two parts one for the period from 1-7-1992 to 31-3-1993 which is 'Notional' and the other from 1-4-1993 onwards super scribing it as payable' in case if any amount becomes due after 1-4-1993 as a result of implementation of Revised Pay Scales 1993 from 1-7-1992.

6. The remaining procedural instructions issued earlier in the reference 2nd cited, shall be followed for purpose of pay fixation, payment of arrears, if any arid audit thereof.

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