

**GOVERNMENT OF ANDHRA PRADESH
FINANCE AND PLANNING (FW - PC.I) DEPT.**

Cir. Memo. No. 9525 - C/134/PC. 1/95-1,

Dated: 6-3-97

Sub : Public Services - Revised Pay Scales, 1993 - Procedural Instructions ñ
Audit of pay fixation of employees - Providing of S.R. irregularities and
wrong fixations pointed out by Spl. Audit Party of accountant General, A.P.,
certain instructions - Issued - Regarding.

- Ref. : 1. G.O. (P) No. 162, Fin. (PC.I) Dept., dated 20-5-1993.
2. G.O. (P) No. 18, Fin. (PC.I) Dept. dated 19-1-1994.
3. Cir. Memo. No. 9525 - C/134/PC.V95-2, dated 14-11-1996.
4. From the DIG. (Insp. Civil) I.D.O. No. PEP. IV96-97/458, dt. 2-1-1997.

The attention of all Officers mentioned in the address entry is invited to the references cited.

In the reference 4th cited the Deputy Accountant General, (Inspection Civil) -1 has informed that the Spl. Audit Party has taken up the Audit work in Nalgonda District in the first instance during November and December 1996, for checking up the pay fixation of employees in Revised Pay Scales, 1993.

During the last audit, objections having money value of Rs. 3.30 lakhs (Basic pay only) was taken in respect of (66) individual pay fixation cases of wrong fixation of pay.

The Dy. Accountant General has also pointed out that many drawing officers have failed to furnish the Services Books and did not response to their intimations. The defaulters mainly belong, to Revenue Department (R.D.OS & M.R.OS) Medical and health Department (Hospitals and P.H.Cs and P.R. Department (M.P.D.Os).

The wrong fixation noticed by Audit were mainly due to the following :

1. In respect of those freshly appointed during 1-7-1992 to 31-12-1992 revision was not done as per G.O.(P) No. 18, Fin. (PC.I) Dept., dt. 19-1-1994.
2. In correct application of F.R. 22-B in respect of those who were promoted from SPP. II post to regular higher cadre.
3. In correct application of FR 22-B even in respect of regular promotions who were already covered by Automatic Advancement Scheme to higher cadre even beyond the crucial date namely 31-7-1993.
4. Stepping up of pay of senior on par with junior who get selection grade appointment, done was not reversed though Govt. issued instructions as per the judgment delivered by the Supreme Court in March 1989.
5. D.A. was calculated on Drivers Spl. pay while working out total emoluments for fixing pay as on 1-7-1986.
6. Adoption of incorrect incremental dates.
7. Automatic Advancement Scheme which was introduced from 1-4-1981 was allowed in 1978.

Apart from the above the Dy. Accountant General has informed that as per the observations of Special Audit Party in most of the cases revised options, as per G.O. (P) No. 18, dated 19-1-1994 wherein the date of implementation of Revised Pay Scales was preponed from 1-1-1993 to 1-7-92 was not obtained and pay fixed.

It is highly regrettable that in spite of issue of instructions by the Government from time to time most of the Drawing Officers have failed to adhere to the instructions, resulting in so many objections and wrong fixations noticed by Accountant General's Special Audit Party.

In view of the above, all the officers noted in the address entry are requested to rectify any wrong fixations mentioned in Para 5 and issue the following instructions to all the Drawing Officers working under their control.

1. To produce service books to the Special Audit Party as and when called for without fail.
2. To obtain revised option forms and fix pay as per G.O.(P) No. 18, Fin., dated 19-1-1994.
3. Thoroughly check all pay fixation cases, keeping in view the date of increment, application of FR 22-B stepping up of pay and Automatic Advancement Scheme.
4. Rectify all wrong fixations and recover any excess payments already made.

All the Drawing Officers may be instructed to follow the above instructions scrupulously and any deviation from the procedures may be viewed seriously if need be disciplinary action may be initiated against the officials responsible.

The Accountant General's Spl. Audit Party will take up the Audit of pay fixation of all Govt. employees in Revised Pay Scales 93 district wise in a phased manner. All the Dist. Collectors are requested to arrange suitable accommodation and extend all Co-operation as already requested in the Memo. 3rd cited.

The receipt of the Memo. may be acknowledged.

K. SUJATHA RAO
Secretary to Government.